

ADVOCATE DUTIES

The Advocate is the parliamentarian for the council. He advises the Grand Knight on running meetings and points of order. He interprets the council bylaws when conflict arises.

Background: The advocate need must be familiar with the council's Charter and its Constitution and Bylaws. He needs to also be familiar with "Robert's Rules of Order" and the Supreme Council's flyer, "Methods of Conducting a Council Meeting".

Responsibility: He attends meetings and council functions that may require interpretation of the council bylaws including planning meetins. He advises the Grand Knight when the bylaws are need of update and then serves as chairman of the bylaw committee. If a charge is made against another member, he is empowered to investigate and present his findings to the Grand Knight. In matters of legal issues, he may seek the advise of the State Advocate.

Additional Duties: The Advocate is often given the duty of supplying refreshments after the business meetings. He shares this duty with other members of the council. He then submits a voucher for costs of this function to the Financial Secretary for approval.